|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Risk assessment** | | | | | | | | |
| Stand Number | |  | | | Exhibiting company name | | |  |
| Contractors company name, if used | |  | | | Date of completion | | |  |
| Name of person completing the document | |  | | | Signature | | |  |
| **A In the below section please tick, yes or no against each section** | | | | | | | | |
|  | |  | | | Yes | | | No |
| A1 Electrical | | 1.1. Working with electrically powered tools | | |  | | |  |
|  | | 1.2. Working with battery powered tools | | |  | | |  |
|  | | 1.3 has all electrical equipment been PAT tested. | | |  | | |  |
| A2 Working at height | | 2.1. Working at height on a ladder | | |  | | |  |
|  | | 2.2. Working at height on a scaffold | | |  | | |  |
|  | | 2.3. Working at height on a mobile platform | | |  | | |  |
|  | | 2.4. Hanging banners | | |  | | |  |
| A3 Fire | | 3.1 Welding | | |  | | |  |
|  | | 3.2 Candles | | |  | | |  |
| A4. Lifting Heavy Loads / Moving | | 4.1. Using lifting equipment | | |  | | |  |
|  | | 4.2. Using moving vehicles | | |  | | |  |
| A5 Stand works/ decoration | | 5.1 Cleaning the stand space | | |  | | |  |
|  | | 5.2 Use of cleaning equipment | | |  | | |  |
|  | | 5.3 Decorating the stand | | |  | | |  |
|  | | 5.4 Will workers wear appropriate personal protective equipment for the task being completed. | | |  | | |  |
|  | | 5.5 Sanding of the stand | | |  | | |  |
|  | | 5.6 Building up of waste materials | | |  | | |  |
|  | | 5.7 Creation of dust | | |  | | |  |
| Other hazards | |  | | |  | | |  |
| **B Identify below how the below will be dealt with during the build and pull out of the stand.** | | | | | | | | |
| Incident | | | | Identify how this will be dealt with | | | | |
| B1 Slips, trips and falls | | | |  | | | | |
| B2 Build up of rubbish within the stand space | | | |  | | | | |
| B3 Blocking fire exits with rubbish | | | |  | | | | |
| B4 Falls from ladders or scaffolding | | | |  | | | | |
| B5 Electrocution from equipment | | | |  | | | | |
| B6 Dust from building | | | |  | | | | |
| B7 Employees not using appropriate personal protective equipment during build and pull out | | | |  | | | | |
| B8 Contractors working above 12 hours per day | | | |  | | | | |
| Other incidents | | | |  | | | | |
| **C Place a tick against the personal protective equipment provided for all employees** | | | | | | | | |
| Equipment | Tick if available | | Equipment | Tick if available | | Equipment | Tick if available | |
| Safety Boots |  | | High Viz vests |  | | Eye protection |  | |
| Head protection |  | | Hearing protection |  | | Hand protection |  | |